



MARIN EMPLOYMENT CONNECTION

Powered by Marin County Workforce Development Board

SEPTEMBER 2015 GUEST WORKSHOP SERIES

The Marin Employment Connection (MEC) offers two weeks of **Keys to Employment** job search skills workshops each month, as well as some orientations from our community partners.

MEC Keys to Employment Workshop Series

- The Successful Mindset for Today's Job Market
- Career Assessment
- Master Applications & References
- The Internet and Hidden Jobs
- Networking 101
- Resumes
- Interviewing Techniques
- "Workin' It Out" Workplace Communication Skills

Once a year MEC features a **Guest Speaker Series** with subject matter experts who offer further insight into the changing nature of the workforce and ways to enhance job-search tactics.

The following pages list the classes offered in September.
Note: Keys to Employment Workshops return in October.

Workshops are offered on a first-come, first-serve basis so be sure to check the start times on the calendar and plan to be here early. Parking is limited.

INTERVIEWS

RESUMES

NETWORKING

APPLICATIONS

Visit

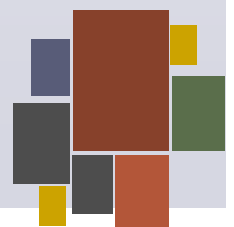
www.marinemployment.org

[Calendar of Events](#)

Looking for Work?

Check out

[MEC's Job Board](#)



WEEK 1: SEPTEMBER 14—18

Monday, September 14

1-2:30 PM **Making Your Best Impression: Tools and Tips for Job Seekers**
Katelyn Willoughby, Center for Volunteer and Nonprofit Leadership

Tuesday, September 15

9-10:30 AM **Managing One's Emotions During the Job Search Process**
Diane Greer, Planning & Strategies Consultant

1-2 PM **How to Expunge Your Criminal Record**
Lisa Salinas, Marin County Public Defender

Wednesday, September 16

9-11 AM **Applying for Jobs with Marin County**
Florence Pattison, Marin County Human Resources

1-2:30 PM **Earn a GED to Access Employment and Higher Education**
Jaemi Naish, GED Program Coordinator, Tamalpais Adult School

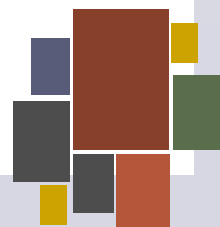
Thursday, September 17

9-11 AM **To Infinity and Beyond: Launch Your Dream Job**
Marilyn Spoja, ResetGo

1-2:30 PM **How to Find Free Money**
Shandra Thomas, Community Action Marin, SparkPoint Marin

Friday, September 18

9-11 AM **Using LinkedIn to Get Hired and for Career Advancement**
Angela Dunz, YWCA Marin



WEEK 2: SEPTEMBER 21—25

Monday, September 21

- 9-10:30 AM **Using Key Words to Master Online Applications**
Bonita Wahl, Department of Rehabilitation
- 1-3 PM **The Keys to Discovering a Meaningful Career**
Ryan Rigoli, Soulful Brand

Tuesday, September 22

- 9-10:30 AM **Career Networking Tips**
Clare Shanahan, Consultant
- 1-3 PM **How to Ace an Interview**
Windi Snearly, Wells Fargo Bank

Wednesday, September 23

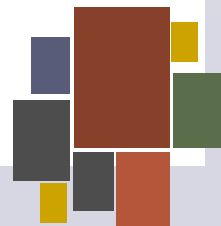
- 9-10 AM **How to Make Your Resume Stand Out**
Rochelle Ayala, Nelson Staffing
- 1-2:30 PM **Volunteering with Marin County**
Tara Clark & Anne Star, County of Marin

Thursday, September 24

- 9–11 AM **Exploring Volunteer Opportunities in Marin**
Anton Timms, Center for Volunteer and Non Profit Leadership
- 1–3 PM **Are You Ready to be Self-Employed?**
Miriam Hope Karell, Renaissance Center of Marin

Friday, September 25

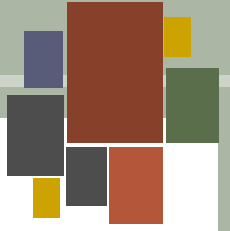
- 9–10 AM **How to Apply with Staffing Agencies**
Peter Dempsey, ExpressPros





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The Marin Employment Connection (MEC) is a public and private partnership powered by the Workforce Development Board of Marin County under the auspices of the Marin County Department of Health & Human Services.

MEC connects Marin County residents and employers to the resources they need to become and remain successful.



Marin Employment Connection

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This Workforce Innovation & Opportunity Act (WIOA) funded program is an equal opportunity employer/program. Auxiliary aids and services are available upon advance request to individuals with disabilities.

MEC is a proud partner of

America's JobCenter
*of California*SM