

WORKFORCE INVESTMENT BOARD OF MARIN COUNTY
"Supporting a Skilled Workforce – Building a Sustainable Community"

2010 Master Calendar & Committee Structure

WIB MEETINGS: Chair: Will Rigney, Vice-Chair: Craig Nelson, Director: Mary Donovan

3rd WED ODD MONTHS: 7:30 – 9:30 AM (HHS Wellness Center – 3240 Kerner Blvd., San Rafael)

11/18/09 - 1/20/10 – 3/17/10 – 5/19/10 – 7/21/10 – 9/15/10 – 11/17/10

Members: Gene Abbott (Marin County Office of Education), Robin Barber (SEIU 1021), Frank Borodic (Roundstone Farm), Jack Buckhorn (IBEW 551), Joan Capurro (Bank of Marin), Dan Daniels (Blue Skies Personnel), Lori Fromm (Golden Gate Bridge District), Richard Garbarino (Marin Sanitary), Jennifer Gotti (THX), Eileen Graham (SPG Solar), Cathy Lavaroni-Hall (Redwood Credit Union), Katie Kerns (PG&E), Makini Hassan (Marin City CDC), Katie Kerns (PGE), Ginny Kuhel (Gardeners Guild), Donna Lemmon (Integrated Community Services), Jill Magri (Kaiser Permanente), Craig Nelson (Gary D. Nelson, Assoc), Liz Paris (Marin Co. Human Resources), George Pegelow (Marin Assoc of Public Employees), Heather Ravani (Marin Co. Health & Human Services), William Rigney (AT&T), Leslie Ruhland (Accuchex), Darlene Rutowski (Dept. of Rehabilitation), Peter Schiller (Employment Development Department), Nanda Schorske (College of Marin), Bill Scott (Building & Construction Trade Council), Pat Sorber (Embassy Suites Hotel), Hunter Stern (IBEW 1245), Mary Kay Sweeney (Homeward Bound of Marin), Ron Thayer (Marin Independent Journal), Gail Theller (Community Action Marin), Cecilia Zamora (Latino Council of Marin), David Zwicky (Hospice by the Bay)

Mission: To be responsible for policy making and implementation of the workforce development system administered through the Marin Employment Connection, one-stop facility for service delivery in Marin, in order to support economic vitality and develop the talent of the workforce.

Vision: A sustainable balance between the employment needs of job seekers and the business needs of employers for skilled workers, to ensure a self sufficient, diverse workforce in Marin.

Responsibilities:

- **Oversight** – of Workforce Investment Act funds that support the programs and services provided through Marin Employment Connection, a partnership of public agencies whose customers are businesses requiring support around workforce issues and job seekers requiring job search services and/or education and training
- **Convener** - Bringing together business, labor, education, and economic development to focus on community workforce issues
- **Workforce Analyst** - Developing, disseminating and understanding current labor market and economic information and trends
- **Broker** - Bring together systems to solve common problems, or broker new relationships with businesses and workers
- **Community Voice** - Advocating for the importance of workforce policy, providing perspective about the need for skilled workers
- **Capacity Builder** - Enhancing the region's ability to meet the workforce needs of local employers

EXECUTIVE COMMITTEE: Chair: [Will Rigney](#), Vice-Chair: [Craig Nelson](#) Director: [Mary Donovan](#)

1st WED ODD MONTHS: 12:00-1:30 PM (3rd Floor Buckeye Room)

11/4/09 - 1/6/10 – 3/3/10 – 5/5/10- 7/7/10 – 9/1/10- 11/3/10

Members: Joan Capurro, Gene Abbott, Dan Daniels, Makini Hassan, Jill Magri, Heather Ravani, William Rigney, Nanda Schorske, Bill Scott, Cecilia Zamora, Craig Nelson

Mission: To optimize the effective functioning and outcome of the Marin Workforce Investment Board.

Responsibilities:

- review and recommend WIB Committee projects and offer feedback on initiatives
- organize and coordinate Board Committees and Taskforces
- review and approve Board agendas
- communicate with the Board of Supervisors, the community and business leaders
- review and recommend adoption of budgets and contracts, and Board policies and procedures
- develop 2 -5 yr. strategic plan
- develop priorities of focus
- make recommendations to the full board
- coordinate the activities and processes of committees and taskforces
- work closely with Board of Supervisors and County Administrator
- support increased fiscal support by business community
- strengthen relationships with key professional organizations
- identify the future work force skills needs using labor market information
- collaborate with other county groups on topics of; economic sustainability, housing, transportation and child care

1. WIB Member Nominations Taskforce: Chairs: [Joan Capurro/Cecilia Zamora](#)

Staff: [Mary Donovan](#)

Meets as needed

Members: Lori Fromm

2. Employer Outreach Taskforce: Chairs: [Jennifer Gotti/Dona Lemmon](#)

Staff: [Caran Cuneo](#)

Meets as needed

Members: Frank Borodic, Leslie Ruhland, Ginny Kuhel, Cathy Lavaroni-Hall, Pat Sorber, Jennifer Gotti, Dona Lemmon

3. Roles & Responsibilities Taskforce: Chairs: [Craig Nelson/Cecilia Zamora](#)

Staff: [Mary Donovan](#)

Meets as needed

Members: Will Rigney, Mary Donovan

CONSTRUCTION COMMITTEE: Chairs: Bill Scott/Makini Hassan Staff: Mary Donovan

3RD WED EVEN MONTHS: 12:00 – 1:30 PM (3rd Floor Buckeye Room)

12/16/09-2/17/10 – 4/21/10 – 6/16/10 – 8/18/10 – 10/20/10 – 12/15/10

Members: Nanda Schorske, Bill Scott, Makini Hassan, Jack Buckhorn, Richard Garbarino, Katie Kerns, Hunter Stern

Mission: To promote a skilled green workforce aligned with economic development and job creation strategies, in partnership with industry, educational institutions, community-based organizations and labor.

HEALTHCARE COMMITTEE: Chairs: Jill Magri/Nanda Schorske, Staff: Mary Donovan

1ST WED EVEN MONTHS: 3:30-4:30 PM (3rd Floor Cedar Room)

12/2/09 – 2/3/10 – 4/7/10 – 6/2/10 – 8/4/10 – 10/6/10 – 12/1/10

WIB Members: Jill Magri, Nanda Schorske, David Zwicky, Martha Nelson

Mission: Identify and develop strategic responses to the needs of Marin’s healthcare stakeholders – with an emphasis on workforce recruitment, training, education, and retention.

ONE STOP STEERING COMMITTEE: CHAIRS: Dan Daniels/Heather Ravani Staff: Racy Ming

1ST FRIDAY EVEN MONTHS: 10:00 AM – 12:00n (3rd Floor Sycamore Room)

12/4/09 – 2/5/10 – 4/2/10 – 6/4/10 – 8/6/10 – 10/1/10 – 12/3/10

WIB Members: Mary Kay Sweeney, Joan Capurro

Agency Members: Membership is comprised of representatives from WIA mandated agencies, co-located agencies, and other community agencies involved in providing employment and training services in Marin.

Mission: Provide strategic planning for the MEC one stop system and networking of one stop and community partners.

STRATEGIC PLANNING COMMITTEE : Chairs: Cecilia Zamora/Craig Nelson Staff: Racy Ming

Meeting Schedule: As needed

Members: Joan Capurro, Makini Hassan, Dona Lemmon, Craig Nelson, Liz Paris, Nanda Schorske, Ron Thayer, Gail Theller, Cecilia Zamora, Will Rigney

Mission: Under the direction of the Executive Committee this group will incorporate the WIB Retreat Planning areas of focus into a recommendation for strategic planning process.

YOUTH COUNCIL: Chair: Gene Abbott Staff: Racy Ming
4th FRIDAY: QUARTERLY: 10:00-11:30 (2nd Floor Redwood Room)
1/22/10, 4/23/10, 6/25/10, 10/22/10

Council Members: Gene Abbott, Rachel Watts, George Pegelow, Darlene Rutkowski, Ken Lippi, Donna Lemmon, Erika Green, Jeana Reynolds, Suzanne Siciliano

Mission: Support workforce development opportunities for youth, and facilitate collaboration and support for youth initiatives carried out by Council organizations.

Responsibilities:

- review WIA funding for in-school and out-of-school youth workforce development projects and provide recommendations to the WIB
- convene and connect youth-serving organizations to advance the youth development agenda, including youth participation in the workforce
- provide members with business perspectives, information, and resources relevant to youth
- focus on vocational opportunities for high school students, such as: construction, medical assisting, home health aide
- support the creation and/or attainment of vocational certificate programs in high schools and for out-of-school youth
- support transitioning youth with disabilities into appropriate programs, such as: WIA, Workability, Department of Rehabilitation, Integrated Community Services, Special Education